



DR. DARLENE J. RUSCITTI
 REGIONAL SUPERINTENDENT
 DUPAGE COUNTY SCHOOLS

421 N. COUNTY FARM ROAD
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TIDE Registration

Eligibility for Participation in TIDE Courses. TIDE course participation is limited to individuals who hold a valid Illinois Professional Educator License (PEL). Substitute teaching license holders (SUB) are not eligible. Educators need not live or work in DuPage County to take TIDE courses.

Course Credit. Courses offered via our university partnerships with Aurora University, Benedictine University, Lewis University, University of St. Francis and National-Lewis University produce semester hours of graduate school credit. At the discretion of the university partner, credits earned may be applied to other university graduate programs. (Check with the partner university for details.) Course work completed is documented on university partner official transcripts of academic performance.

School District Acceptance of Course Credit. School district acceptance of course credit is at the discretion of the local school district. In most cases, advanced school district administrative approval is required for TIDE coursework to apply to teacher salary lane advancement. (Check with your Human Resources administrator for additional information.) The hours of classroom study and rigor of each course are defined by university standards and TIDE program policy. In general, 15 hours of classroom study are required for each semester hour of credit.

TIDE Course Calendar. Course sections continue to be “open” for teacher enrollment up to the first scheduled day of class. Teachers are officially enrolled when registration is complete and a confirmation notice is sent via e-mail. The TIDE Course Catalog is published at least one month prior to the start of the earliest scheduled course. A typical TIDE class session for three graduate credits would require 10 class sessions of 4.5 hours each.

TIDE Course Calendar	Fall	Spring	Summer
Registration Opened	2nd week of August	1st week of December	2nd week of April
Course Catalog Published	2nd week of August	1st week of December	2nd week of April
Earliest Course Start Date	2nd week of September	2nd week of January	1st week of June



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TIDE Registration (Cont'd)

Course Tuition Rates. Courses may be offered for 0, 1, 2, 3 or 4 graduate credits. Current tuition rates for Aurora and Benedictine Universities is \$175 per semester credit; e.g., a three-credit course would have a tuition cost of \$525.00. Tuition rates for Lewis University and University of St. Francis are typically \$225.00 per semester credit. Tuition rates vary with the course at National-Louis University. Tuition rates are printed in the TIDE Course Catalog. Financial Aid is not available for TIDE courses.

Course Textbooks. In most courses, textbooks are required at the student's expense at bookstores or on-line vendors. The TIDE Course Registration page under each course will identify required textbooks and any additional fees.

Course Material Fees. Course Material Fees. Course materials fees may be charged for classroom instructional materials depending on the nature of the course. Should materials fees be necessary, they will be included in the course fee.

Payments and Refunds. Visa or Master Card credit card payment is required. A \$40.00 fee will be charged if cancellation is made seven or fewer working days prior to the first class. No refund is offered to students withdrawing after the first day of class. Full refunds are made when enrollment is not sufficient to offer the course.

Contact Us. TIDE program contacts are listed below. (D'Arcy Greenleaf is your primary contact for this program.)